

# CLYLP STAFF APPLICATION REQUIREMENTS & ELIGIBILITY

## Institute | Facilitator

**PLEASE REVIEW THE BELOW INFORMATION BEFORE COMPLETING THE ONLINE APPLICATION.**

### CHICANO LATINO YOUTH LEADERSHIP PROJECT BACKGROUND

The CLYLP is a statewide, community-based volunteer organization whose mission is to enhance and build the leadership potential of California's youth to build communities and create a stronger more prosperous state and nation. CLYLP programs connect young people with community volunteers, policymakers and professionals to motivate leadership and civic engagement by strengthening cultural identity, self-confidence and community connections; and open doors to academic achievement, career growth, and leadership opportunities. CLYLP programs provide an opportunity to young people at a crucial moment in their lives to build their capacity and ambition, as well as alter their life courses.

### CLYLP REGIONAL INSTITUTES

CLYLP offers four regional institutes: the Bay Area Institute, the Central Valley Institute (formerly San Joaquin Valley), the Inland Empire Institute, and the Los Angeles Institute. Each institute offers a 3-day intensive program open to 50 incoming juniors and seniors from the designated region. Students are housed at a university campus and attend powerful workshops centered around the four 'C's – Culture, Community, College, and Careers and/or regional issues.

### VOLUNTEERING FOR CLYLP INSTITUTES

CLYLP programs provide a life-changing experience for high school students with the help of a special team of volunteers. Serving as institute Facilitators, Peer Counselors and Support Staff, these exceptional individuals commit to spend one weekend mentoring and sharing their talents with students, making a significant impact on the students' lives. CLYLP seeks energetic volunteers from various backgrounds and experiences to guide and shape California's future leaders. CLYLP alumni are especially welcomed to re-connect with the CLYLP familia by volunteering as institute staff members.

### COMMITMENT AND REQUIREMENTS

The main responsibility of institute staff is to supervise and ensure the safety of the high school participants. Staff is required to participate in all institute activities and must commit to attend and stay on site for the full three days of the institute. Volunteers will complete a half-day of training prior to the start of the institute.

### TRAVEL

- Persons selected to become CLYLP Institute staff members will be given further information about their specific roles, as well as the training day and check in time
- Volunteers are housed at university campuses, and all activities take place in the designated city
- Volunteers must make their own travel arrangements to/from designated pick up/drop off locations

### PROGRAMS

There are four regional institutes volunteers can apply to serve as staff:

<b>Bay Area Institute</b> June 2025 @ UC Berkeley	<b>Inland Empire Institute</b> July 2025 @ UC Riverside
<b>Central Valley Institute</b> June 2025 @ Fresno State	<b>Los Angeles Institute</b> July 2025 @ UCLA

## **FACILITATOR POSITION**

Under the general direction of the Institute Chair, the Facilitator serves as a small group familia leader to ten student participants and an assigned peer counselor. For the duration of the institute the Facilitator guides, mentors, supports, encourages and challenges the familia group. The most important task of the Facilitator is to serve as a resource and positive role model to all student participants. The CLYLP is looking for Facilitator applicants who are mature, reliable and possess both the experience and desire to work with youth.

## **FACILITATOR RESPONSIBILITIES**

- Supervise assigned students and ensure the safety of all participants throughout the institute
- Conduct and participate in activities designed to get students and staff acquainted
- Direct and/or facilitate small group discussion sessions (also known as “Familia” time) and create a safe space for all viewpoints
- Stay overnight in the same dorms as the students throughout the entire institute
- Observe and enforce institute rules and guidelines
- Other duties as assigned by the Institute Chair

## **EFFECTIVE FACILITATORS:**

- Maintain effective communication with the Institute Chair
- Model the behavior expected of all student participants and institute staff
- Promote positive interaction among students, especially among students in their group
- Share their knowledge of resources and opportunities that can benefit the students
- Contribute, in any way possible, to the enhancement of the students’ leadership skills
- Demonstrate flexibility in scheduling and responsibilities

## **ELIGIBILITY CRITERIA**

To be eligible to serve as an adult Facilitator, you must:

- Be a professional, 23 years of age or older
- Have some experience working with or mentoring youth
- Graduate and Post-graduate students are welcomed to apply
- CLYLP Alumni are encouraged to apply, but facilitators do not have to be CLYLP alumni
- Should live in the designated institute region and are responsible for travel costs to/from program sites

## **APPLICATION SUBMISSION**

The application is an online form found at [clylp.org/staff-application](http://clylp.org/staff-application)

## **APPLICATION REQUIREMENTS**

- Demographic information
- Current employment information
- Education information
- CLYLP Participation (if applicable)
- Resume & 2 References
- 2 Essays
  - Based on your personal and professional experiences, please explain what you believe to be the main barriers Chicano/Latino students face in successfully completing high school and being college eligible for college in the 21st century.
  - The facilitator position is one of the most vital roles for CLYLP programs. Based on your understanding of its requirements, what experience or attributes do you possess that qualify you to serve as a facilitator?

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